

Environment, Communities and Fire Select Committee

21 September 2018

Business Planning Group Report

Report by Chairman, Business Planning Group

Executive Summary

Each Select Committee has a Business Planning Group (BPG) to oversee the Committee's work programme and prioritise issues for consideration by the Committee. This report provides an update to the Committee of the BPG meeting held on 18 June 2018, setting out the key issues discussed.

Recommendation

The Environment, Communities and Fire Select Committee is asked to note the contents of this report and endorse the Committee's Work Programme for 2018/19 (attached as appendix A).

1. Background

1.1 The Business Planning Group (BPG) met on 18 June 2018 with Mr Barrett-Miles, Mr Baldwin, Mr Jones and Mr S Oakley, in attendance to undertake work planning on behalf of the Committee.

1.2 Among the issues discussed:

- **Fire and Rescue Service (FRS) Performance Management-** Members were given an overview of the latest FRS Performance data as set out in the Operational Performance Report (attached as Appendix B). No issues were referred for scrutiny by the Committee, but the group requested that all Key Performance Indicator's (KPI's) be circulated to the BPG ahead of its next meeting. Members also queried the increase in cross border incidents and noted the recruitment challenges with retained firefighters.

The BPG also requested that the Performance Report be shared with the wider membership via the Member Information Service (MIS) and agreed to look at the possibility of setting up a Task and Finish Group (TFG) to look into improving the recruitment and retention of retained firefighters.

- **Annual Sustainability Report and Electric Vehicle Policy -** Members undertook planning for the Annual Sustainability Report item, scheduled for scrutiny at the 21 September meeting. Members also learnt that a strategy that would help

shape the Electric Vehicle Policy and set out the County Council's position was currently being developed. The BPG Chairman and Vice Chairman were also due to meet with the Cabinet Member for Environment in relation to work on the Air Quality Plan and would further update members.

- **Littlehampton to Bognor Regis Cycle Path** – Members queried the extended timetable and the increase in costs to this project from initial estimates. The BPG agreed for this item to be scrutinised by the Committee at the 14 November meeting.
- **Rick Management** – Members considered the Corporate Risk Register and Risk Management Strategy and agreed for a more focused discussion on this item at the next meeting of the BPG on 27 September.
- **2017/18 Scrutiny Survey** – Members noted the results of the annual scrutiny survey carried out in March 2018.

2. Work Programme Planning 2018/19

- 2.1 Informed by officers from the relevant service areas, BPG members considered the Work Programme for 2018/19.
- 2.2 The output from this discussion is summarised in the revised work programme at Appendix A (2018/19) which reflects any subsequent decisions or alterations made since the meeting.

3. Equality Duty

- 3.1 An Equality Impact Report is not required for this report as it deals with internal matters only.

Andrew Barrett-Miles

Chairman, Environment, Communities and Fire Select Committee

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Appendix A - Environment, Communities and Fire Select Committee
Work Programme 2018/19

Appendix B - WSFRS Operational Performance Report

Background Papers - None